

13th November 2024

Dear Parents/Carers,

Re: School Trip to Alexandra Palace for Ice Skating

I hope this letter finds you well. I am writing to inform you of an exciting opportunity for our Year 9 students to participate in a school trip to Alexandra Palace for an ice skating experience on Tuesday, 17th December.

On the day of the trip, students are to arrive in the school at the usual time. We will depart from the school premises at approximately 10:00 am, walking to the Telford Road bus stop to catch the 184 bus, which will take us to Bedford Road, Palace Gates Road. The group will then walk through Alexandra Palace Park to reach the ice rink.

Please be assured that all students will be accompanied by members of staff at all times during both travel and throughout the ice skating session. To ensure a smooth and enjoyable day, we kindly request that students bring a packed lunch. For those eligible for Free School Meals, lunch will be provided. Students will have the opportunity to eat before and after the ice skating activity prior to our return to school.

Upon concluding our visit, students will return to school via the same bus route, with an expected arrival back at approximately 3:15 pm, where they will be dismissed.

It is essential that students arrive at school dressed in their full PE kit. Additionally, they should consider bringing extra clothing suitable for ice skating, ensuring their comfort during the activity.

As representatives of Laurel Park School, Year 9 students are expected to uphold our high standards of behaviour, both on the journey to the venue and during the event itself. We reserve the right to prevent attendance for any student whose behaviour in school suggests they may not adhere to our school values during this trip.

Payment and permission for the trip must be arranged via ParentPay. The cost of the trip is **£10.25**, and we ask that payment is completed by **Thursday, 12th December 2024**. Should students wish to make purchases from the café during our visit, they may bring a small amount of spending money. **Please note that the school may remove a student from all, or some educational visits due to poor behaviour. In these circumstances a refund will not be given.**

If you have any additional inquiries or need further information, please feel free to reach out to the school office. Furthermore, if you require financial support for this trip, kindly get in touch with me at osahbaz@laurelparkschool.co.uk.

Thank you for your support in ensuring a successful and enjoyable trip for all involved.

Yours sincerely,

Mr O Sahbaz
Associate Assistant Headteacher, RSL for Year 9 & 10
